



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

December 18, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
SLAUSON AVENUE MEDIAN LANDSCAPING IMPROVEMENT PROJECT
FROM WOOSTER AVENUE TO LA CIENEGA BOULEVARD (SOUTH SIDE)
AND FROM CORNING AVENUE TO LA CIENEGA BOULEVARD (NORTH SIDE)
APPROVE REVISED PROJECT BUDGET AND BUDGET ADJUSTMENT
APPROVE CAPITAL PROJECT AND ADOPT AND ADVERTISE
CAPITAL PROJECT NO. 86914; PROJECT I.D. NO. RDC0014407
UNINCORPORATED COMMUNITY OF LADERA HEIGHTS
(SECOND DISTRICT) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve the revised total project budget of \$656,000 and Budget Adjustment, transferring \$50,000 of appropriation from Capital Project No. 86916, Vermont Avenue-Medians to Capital Project No. 86914 to fund the Slauson Avenue from Wooster Avenue to La Cienega Boulevard (south side) and from Corning Avenue to La Cienega Boulevard (north side) median landscaping project.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve Capital Project No. 86914 scope of work and total project budget of \$656,000 for the Slauson Avenue, from Wooster Avenue to La Cienega Boulevard (south side) and from Corning Avenue to La Cienega Boulevard (north side), median landscaping project in Ladera Heights, and authorize the Director of Public Works or his designee to carry out the project.
4. Adopt the plans and specifications for Slauson Avenue Phase I, from Wooster Avenue to La Cienega Boulevard median landscaping project, at an estimated construction cost of \$415,000.
5. Call for bids to be received on January 15, 2008.
6. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to the Department of Public Works (DPW) for filing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow DPW to proceed with the solicitation for bids on the Slauson Avenue Median Landscaping Project Capital Project (C.P.) No. 86914.

The recommended actions include the approval of an appropriation adjustment transferring \$50,000 from the Vermont Avenue-Medians, C.P. No. 86916 to the subject project budget, C.P. No. 86914 to meet the actual funding requirements. The Vermont Avenue-Medians Capital Project improvements were completed by DPW in FY 2006-07 and funded with DPW Road Funds. Therefore, the Fiscal Year 2007-08 funding under C.P. No 86916 can supplement the funding requirements of C.P. 86914 without adverse effects.

The project scope consists of the design and installation of a community monument reflecting the name of the community, and the installation of an irrigation system and landscaping within five existing raised medians on Slauson Avenue, from Wooster Avenue to La Cienega Boulevard (south side), and from Corning Avenue to La Cienega Boulevard (north side), in Ladera Heights.

The installation of the community monument, irrigation system, and landscaping of five medians, will be completed by a contractor hired through a competitive bidding process. The estimated area of the improvement is 14,200 square feet and over 1,350 plants will be installed. Design of this project has been completed and was funded in the Fiscal Year 2006-07 Road Fund Budget. We will return to your Board with recommendations on the award of the construction contract

Green Building/Sustainable Design

The project will support the intent of your Board's Green Building/Sustainable Design policy by using drought tolerant landscaping. This will minimize required maintenance services and reduce the amount of irrigation and use of other resources that support maintenance activities.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Community Services (Goal 6). The recommended action will improve the quality of life for the residents of Ladera Heights by enhancing the aesthetics of the street medians on Slauson Avenue from Wooster Avenue to La Cienega Boulevard (south side), and from Corning Avenue to La Cienega Boulevard (north side).

FISCAL IMPACT/FINANCING

The estimated cost to complete this project is \$656,000, which includes \$86,000 for design services completed and funded by DPW Road Fund in Fiscal Year 2006-07. Therefore, the net County cost of this project is estimated at \$570,000, which is financed by one-time net County cost allocated for Enhanced Unincorporated Area Services derived from Proposition 62 funds. The Project Schedule and Budget Summary are included in attachment A.

The Fiscal Year 2007-08 Capital Projects/Refurbishments Budget includes \$520,000 in appropriation under C.P. No. 86914. Approval of the attached Budget Adjustment will transfer \$50,000 from C.P. No. 86916 to complete the required project funding of \$570,000. The Fiscal Year 2007-08 Capital Projects/Refurbishments Budget includes sufficient appropriation under the Vermont Avenue-Medians C.P. No. 86916 to fund the attached Budget Adjustment. The recommended Budget Adjustment is included in Attachment B.

Operating Budget Impact

Based on current Salary and Employee Benefits/Maintenance Contractor rates, the annual cost to maintain the improvements is estimated at \$10,000. These costs are anticipated to be incurred beginning in Fiscal Year 2008-09. Sufficient appropriation will be requested in the Second District's Road Construction Program in the Fiscal Year 2008-09 Road Fund Budget Request to fund the required maintenance.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Your Board's approval of the Capital Project is required to authorize the expenditure of the Capital Project funds for this project.

The project is to be completed in 45 working days. It is estimated the work will start in May 2008 and be completed in July 2008.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with DPW. A standard contract, previously approved as to form by County Counsel, will be used.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax laws.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA). The installation of a community monument sign and landscaping with an irrigation system within the existing raised medians is categorically exempt pursuant to Sections 15301(c) and 15303(e) of the CEQA Guidelines because these are minor alterations to an existing structure and the new construction of a small structure.

CONTRACTING PROCESS

This project will be contracted on an open competitive basis. The contract will be awarded to the Lowest Responsive and Responsible Bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

To ensure that the contract is awarded to the responsible contractor with a satisfactory history of performance, bidders are required to report False Claims Act violations, labor law/payroll violations, debarments, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to (1) comply with the County's Child Support Compliance Program, (2) report solicitation of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, (3) comply with the requirements of the County's Contractor Employee Jury Service Program, and (4) comply with the Newborn Abandonment Law (Safely Surrendered Baby Law).

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence and General Relief Opportunities for Work.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will improve the quality of life for the residents of Ladera Heights by enhancing the aesthetics of the street medians on Slauson Avenue, from Wooster Avenue to La Cienega Boulevard (south side), and from Corning Avenue to La Cienega Boulevard (north side).

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; one adopted copy of this letter to the Department of Public Works, Programs Development Division; and one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW:DL
JSE:DJT:RB:z

Attachments (2)

c: Auditor-Controller
County Counsel
Office of Affirmative Action Compliance

ATTACHMENT A

**SLAUSON AVENUE MEDIAN LANDSCAPING IMPROVEMENT PROJECT
FROM WOOSTER AVENUE TO LA CIENEGA BOULEVARD (SOUTH SIDE)
AND FROM CORNING AVENUE TO LA CIENEGA BOULEVARD (NORTH SIDE)
APPROVE REVISED PROJECT BUDGET AND BUDGET ADJUSTMENT
APPROVE CAPITAL PROJECT AND ADOPT AND ADVERTISE
CAPITAL PROJECT NO. 86914; PROJECT I.D. NO. RDC0014407
UNINCORPORATED COMMUNITY OF LADERA HEIGHTS
(SECOND DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program Validation	N/A
Design	04/19/07*
Construction Contract Award	03/04/08
Construction	
Field Acceptance	10/20/08
Final Acceptance	01/06/09

*Actual completion date.

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Total Project Budget	Proposed CP 86914 NCC Budget	DPW Road Fund Budget
Land Acquisition	N/A	N/A	N/A
Construction			
(a) Construction	\$415,000	\$415,000	\$0
(b) Change Orders	42,000	42,000	0
Equipment	N/A	N/A	N/A
Plans and Specifications	N/A	N/A	N/A
Consultant Services	N/A	N/A	N/A
Miscellaneous Expenditures	15,000	15,000	0
Jurisdictional Review and Plan Check	N/A	N/A	N/A
County Services	184,000	98,000	86,000
TOTAL	\$656,000	\$570,000	\$86,000

ATTACHMENT B

**SLAUSON AVENUE MEDIAN LANDSCAPING IMPROVEMENT PROJECT
FROM WOOSTER AVENUE TO LA CIENEGA BOULEVARD (SOUTH SIDE)
AND FROM CORNING AVENUE TO LA CIENEGA BOULEVARD (NORTH SIDE)
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UNINCORPORATED COMMUNITY OF LADERA HEIGHTS
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

**BUDGET ADJUSTMENT
SEE NEXT UNDER**

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
No. 060

DECEMBER 2007

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2007-08

3 - VOTES

SOURCES

Various 2nd District Roads
Vermont Avenue-Median Landscaping
Fixed Assets - Building and Improvements
A01 - CP - 6014 - 65050 - 86916 - \$50,000
Decrease Appropriation

USES

Various 2nd District Roads
Slauson Avenue Median Landscaping Improvement
Fixed Assets - Building and Improvements
A01 - CP - 6014 - 65050 - 86914 - \$50,000
Increase Appropriation

JUSTIFICATION

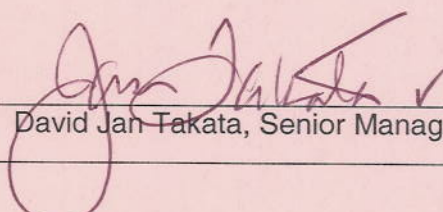
Justification: The appropriation adjustment will provide funding for construction services on the Slauson Avenue Median Landscaping Improvement Capital Project, C.P. No. 86914

ADOPTED

BOARD OF SUPERVISORS


COUNTY OF LOS ANGELES

CHIEF ADMINISTRATIVE OFFICER'S REPORT


David Jan Takata, Senior Manager, CEO

56

DEC 18 2007


SACHIN A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR -

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER BY

NO. 064

NOV. 28 20 07

APPROVED AS REQUESTED

AS/REVISED

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

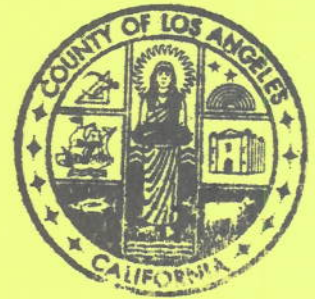
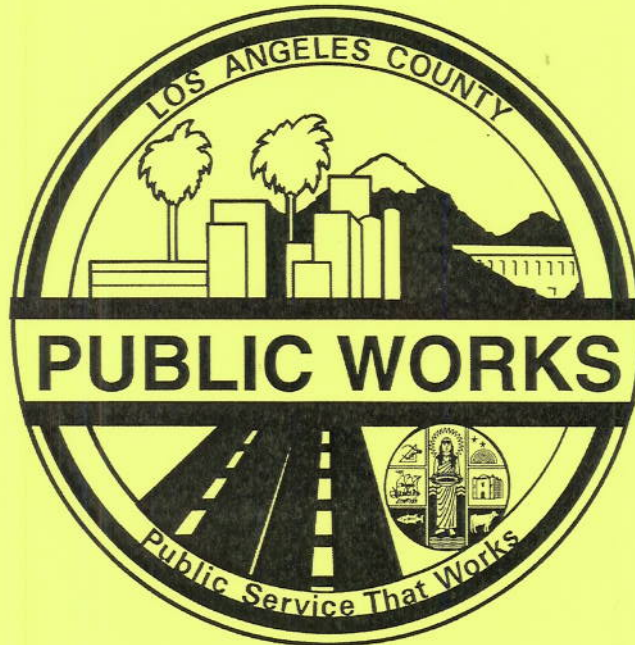
BY

DEPUTY COUNTY CLERK

56

DEC 18 2007

SEND 6 COPIES TO THE AUDITOR-CONTROLLER



NOTICE INVITING BIDS

AND

SPECIAL PROVISIONS

FOR

PROJECT ID NO. RDC0014407

SLAUSON AVENUE - PHASE I

FILED
BOARD OF SUPERVISORS

AGN.#56 OF 12/18/2007
DATE

SACHI A. HAMAI
EXECUTIVE OFFICER AND
CLERK OF THE BOARD OF SUPERVISORS

By [Signature], Deputy

Approved, DONALD L. WOLFE, Director of Public Works

By [Signature: Patrick V. DeChellis]
Deputy Director

11-28-2007
Date